

**Hereford Middle School PTA**  
**Executive Board Meeting Minutes**  
**November 3, 2009**

I. Call to Order: Meeting to order at 6:08 PM. Attendees: Cindy Kobbe, Kim Graybill, Suzette Nozick, Cathy Walrod, Pat MacNabb, Marcia Petrochko-Bosley, and Catherine Webb

II. Reading of the Minutes (Kim Graybill): October minutes reviewed and approved as written:

**MOTION: MARCIA PETROCHKO-BOSLEY MOTIONED TO APPROVE THE MINUTES; CATHERINE WEBB SECONDED.**

III. Treasurer's Report (Suzette Nozick):

- Opening Balance as of October 31, 2009 - \$13,379.88
- Four checks or payments were made totaling - \$1,289.30
- Total deposits - \$12,087.60
- Total unreconciled deposits and other credits - \$4,220.00
- Ending Register Balance as of 10/31/09 - \$20,895.39

**MOTION: CATHERINE WEBB MOTIONED TO APPROVE THE OCTOBER TREASURER'S REPORT; SECONDED BY CATHY WALROD.**

IV. Principal's Report (Cathy Walrod):

- HMS News and Notes online. Hard copies still available in the office.
- Career Day Friday, November 20th; see online schedule.
- Report Cards November 19, 2009.
- School Tube airs Tuesdays; other days students arrive early to tape.
- Mrs. Walrod will make announcement regarding student directory purchase deadline.

V. Teacher's Report (Pat MacNabb):

- Baltimore Crossroads @ 95 5K-Challenge great success. Funds benefited Kids Helping Hopkins. HMS and HHS school bands played. Local businesses donated food and beverages. Mrs. McNabb placed FIRST in her age group!
- Approximately 10 teachers have not yet joined the PTA; Mrs. McNabb has emailed each of them.
- Turkey Trot rescheduled Nov 23rd at 2:45. First place boy/girl will each receive a turkey courtesy of Graul's Market.

VI. President's Report (Cindy Kobbe):

- Membership and Direct Donations remain down; will meet with committee heads to reevaluate budgetary spending. Program Savings have been recognized. Thermometers will reflect 2009 totals.
- PTA table and computers will be set up to join/donate PTA via PayPal during American Education Week.
- Form 990 EZ and Schedule A filed with Internal Revenue Service and State PTA Office.
- PTA website updated - new links added including inclement weather button. Volunteers should record hours.
- HMS has made the news! The Baltimore Sun reported HMS has the only middle school Agriscience program in Maryland. On Oct. 20<sup>th</sup>, Cindy Kobbe and Catherine Webb attended a Thank you ceremony for the Baltimore County Farm Bureau and the PTA hosted by HMS Ag Science Dept.
- December meeting cancelled.

VII. Committee Reports:

- Hospitality (Marcia Bosley): Prepared for American Education Week however; volunteers needed in the library. Local donations by Baltimore Tea and Coffee and Bagelmeister Bagels Company.
- Direct Donation (Catherine Webb): \$10,000 has been collected (50% of the total goal)

VIII. Old Business

- Will revisit foreign language magazine request in the spring.

IX. Adjournment

- Meeting adjourned at 6:44 PM
- Next meeting Tuesday, January 5, 2010 at 6:00PM



Approved as: Written ( ) as Corrected ( ) \_\_\_\_\_ Date \_\_\_\_\_

Motioned by: \_\_\_\_\_ Seconded by: \_\_\_\_\_