



HEREFORD MIDDLE SCHOOL

PTA MINUTES

April 14, 2009

DRAFT

I. CALL TO ORDER

Catherine Webb called the Executive Board meeting to order at 6:01.

In Attendance: Catherine Webb, Cindy Kobbe, Cindy Sheffield, Suzette Nozick, Kim Graybill, Marcia Petrochko, Joanie Schmalenberger, Pat MacNabb, Cindy Atkinson, Cathy Walrod

II. READING OF THE MINUTES

The March minutes were reviewed by members and approved.

MOTION: PAT MACNABB MOTIONED TO APPROVE THE MINUTES AS SUBMITTED.

III. TREASURER'S REPORT

- o The current balance as of January 31, 2009 is \$25,472.21
- o Suzette also provided the Board with a Summary Budget to date reflecting the differences between actual expenditures/income to date compared to projected expenditures/income at the beginning of the year.
- o Suzette submitted an itemized list of expenses and income for the year to date.
- o A PayPal payment was recently received for \$50.

MOTION: CATHERINE WEBB MADE A MOTION TO SUBMIT THE BUDGET FOR AUDIT, AND IT WAS SECONDED BY CINDY SHEFFIELD

IV. PRINCIPAL'S REPORT

- o "YourSpace" will be held on May 6th at HHS. This evening is intended to help parents understand how students are using new technology and to realize some of the ramifications that can occur when technology is misused.
- o The Spring Music Concerts will be held on May 12, 13 and 14.
- o HMS staffing has been reduced by 4.1 teachers, due to the reduction in the student census. This reduction is attributed to the discontinuation of students

from the Southwest and Northwest areas of the county as well as smaller class sizes for incoming 6th Grade classes from the respective feeder schools.

- o Two faculty members will be retiring this year, Mr. Tom Medwin and Mrs. Carmen Medwin. Mr. Medwin teaches Social Studies and Mrs. Medwin teaches French and Spanish. They will both be greatly missed.
- o After a great deal of discussion and deliberation Mrs. Walrod has decided to change the official school colors to Maroon and Gold to coincide with the High School colors. A Baby Bull mascot will also be adopted. The thought behind this decision is that it will tie into the spirit and values of the larger community.
- o The County Executive announced the School Budget has been fully funded. The overall significance of this announcement is that there should be no staff or salary reductions due to the budget this year.

V. TEACHER'S REPORT

- o No Teacher Requests were submitted by Mrs. MacNabb, however Catherine Webb noted she did receive two requests by mail.
- o Mrs. MacNabb will return as Teacher Liaison next year and will manage the Faculty PTA Membership Campaign.

VI. COMMITTEE REPORTS

Hospitality Committee

- o Marcia introduced Cindy Atkinson, who will be hosting Teacher's Appreciation Week. Mrs. Atkinson described a detailed agenda for the week including lots of great breakfasts, snacks and other surprises for the faculty.
- o Mrs. Atkinson inquired about the best ways to distribute announcements to parents about events for the week and how best to handle monetary donations.
- o Mrs. Atkinson noted several bakers and other miscellaneous helpers were lined up to help during the week, while others have offered to donate checks.
- o Marcia reported on the Fifth Grade Welcome which will be held on April 22nd at 6pm. She is planning to provide refreshments.
- o The 6th Grade Orientation was also discussed and Marcia is still thinking ahead about refreshments for this evening. She will provide bottled water at the very least for parents.

Membership

- o Cindy Kobbe reported that Jennifer Belgin has received the school pencils and she is looking for guidance on the best way to distribute them to the students.
- o Cindy also asked on Jennifer's behalf about doing a parent survey for the PTA. Cindy Sheffield suggested SurveyMonkey as one possible method.

- o Jennifer also has signs and posters that need to be stored. Catherine noted the back closet is available to store those items.

VII. OLD BUSINESS

- o Catherine is discussing the new Welcome Mats for the school with Lori Goff.

VIII. NEW BUSINESS

- o The Nominating Committee submitted the following list of potential Board Members for next year's Board:
 - o Cindy Kobbe – President
 - o Jennifer Belgin – Vice President
 - o Suzette Nozick – Treasurer
 - o Kim Graybill – Secretary
- o Catherine asked if there were any other names to be put forward for office and none were submitted.

MOTION: CATHERINE WEBB MADE A MOTION TO SUBMIT THESE NOMINATIONS TO THE BOARD FOR APPROVAL. CINDY SHEFFIELD SECONDED THE MOTION.

- o Tamara Brown submitted a request for financial assistance for an upcoming Student Council Retreat. The Retreat will cost \$225 for the adult sponsor and \$200 for each of the 7-9 children attending. It was proposed that the PTA could sponsor the cost of the faculty member and 20% of the cost for each student for a total donation from the PTA of \$545.00.

MOTION: MARCIA MOTIONED TO APPROVE THE DONATION. PAT MACNABB SECONDED THE MOTION.

- o Karen Amos submitted a written request for the cost of registering the school's Chess Team in a regional Chess Tournament held at Dumbarton Middle School. The cost was \$114.

MOTION: CINDY SHEFFIELD MADE A MOTION TO APPROVE THAT EXPENDITURE. JOANIE SCHMALENBERGER SECONDED THE MOTION.

XI. ADJOURNMENT

- o The meeting was adjourned at 6:50
- o The next meeting will be Tuesday, May 5th, at 6 pm in the Hereford Middle School Teacher's Lounge.