



HEREFORD MIDDLE SCHOOL
PTA MINUTES
JUNE 2, 2009

I. Call to Order

- President Webb called the meeting to order at 6:04pm
In Attendance - Catherine Webb, Cindy Kobbe, Suzette Nozick, Cindy Sheffield, Cathy Walrod, Marcia Petrochko-Bosley, Pat McNabb, Chris Putnam.

II. Reading of the Minutes

- The May 5th meeting minutes were reviewed and approved as corrected.

III. Treasurer's Report

- The realignment of funds from the Gym Curtain to Teachers Request was noted. Suzette pointed out remaining balances within the budget are shown in red on the Budget Summary Report. Checks were briefly reviewed. Hospitality has a remaining balance of \$516.76 however; an adjustment can be made if necessary.
- The ending balance of budget for the month was noted on the Budget Report.

MOTION: CINDY SHEFFIELD MOVED TO APPROVE THE BUDGET REPORT. CINDY KOBBE SECONDED THE MOTION.

IV Principal's Report

- Principal Walrod reports Teacher's Appreciation Day was extremely successful. Every teacher felt appreciated and was blown away with all of the well wishes, food and gifts from parents and students.
- Tomorrow is the Volunteer Breakfast hosted by Kellie Holloway.
- Bay Days was great despite the rain. All of the kids really enjoyed themselves.
- The 6th Grade Open House will be held August 27th. The PTA is welcome to come and make a presentation and/or set up a table.
- Mrs. Walrod expressed a big thank you to the PTA for all of their contributions to the school throughout the year.

V. Teacher's Report

- Mr. Putnam presented information on the concept of a TVStudio2Go: Mobile TV Studio on a cart for the school. Loch Raven has one of these in their school and uses it for a variety of purposes. Sparks Elementary also uses this technology for their morning announcements. Hereford Middle would like to adopt the same system. It is comprised of several technical components and it is a very costly system. There was a lively discussion about various components pieces, acquisition options and financing options.

MOTION: PAT MACNABB MOTIONED TO HELP PROVIDE FUNDS (\$5,000) FOR THE TV STUDIO. IT WAS ALSO NOTED PTA WOULD NOT BE LIABLE FOR PRODUCT REPAIRS AND/OR INSURANCE LIABILITY. MOTIONED CARRIED UNANIMOUSLY.

- Mrs. McNabb also reported that the teachers believed the students and parents at HMS went above and beyond most schools in showing their appreciation during Teacher Appreciation Week. She reports conversations where teachers were comparing notes with teachers at other schools.
- Mrs. McNabb will continue as the Teacher Liaison and is looking forward to handing out PTA Membership Cards as each teacher registers in the Fall.

VI. President's Report

- Several purchase requests that were submitted have been approved:
 - \$3,000 for Ed Gerrity to speak at Character Counts assembly
 - \$750 for Camfel Assembly
 - \$600 for 8th Grade booklets, "How to Get the Most of High School"

VII. Vice President's Report

- Vice President, Cindy Kobbe requested a \$75 check to purchase retirement gifts for three teachers (Mr. & Mrs. Medwin and Mrs. Devin).
- Each Executive Officer should attend a leadership training workshop. Dates are: June 11th, Council Leadership Training, July 18th, MD State Summer Leadership Conference at the Maritime Institute & Conference Center in Linthicum, MD or August 15, Treasurer's Financial Workshop in Glen Burnie, MD.
- PTA Web manager, Mary Maher requesting reimbursement for HMS-PTA website hosting service.
- Cindy would like to order a Lock Box for the school lobby/office for PTA Membership, Direct Donations and other PTA related business. Box will be in place for 2009-2010 school year.
- Cindy asks that all reimbursements be submitted as soon as possible so that the books may be closed and audited.

VIII. Committee Reports

- Hospitality Committee-A tropical end of the year luncheon is planned for June 12th following the annual "goodbye wave". Marcia Bosley will continue as the committee chair. Cindy Atkinson will continue to work with Marcia on the Teacher's Appreciation Week festivities.

IX. New Business

- The Budget for next year has been reviewed and will be finalized over the summer. There is still a surplus to start next year, but it is not as high as it was last year. Most of the budget has been kept the same. Next year's Direct Donations goal remains \$20,000. Some unused accounts have been reallocated to areas needing funding.
- It was noted that attendance at PTA meetings has been small so the quorum may need to be revised. Cindy Kobbe will review the Roles & Responsibilities over the summer to help address quorum requirements.

X. Adjournment

- The meeting was adjourned at 7:10 PM.
- New officers will take office on July 1, 2009.