



HEREFORD MIDDLE SCHOOL

PTA MINUTES
October 7th, 2008

DRAFT

I. CALL TO ORDER

Catherine called the Executive Board meeting to order at 6:05.
In Attendance: Catherine Webb, Cindy Kobbe, Suzette Nozick, Cindy Sheffield, Cathy Walrod, Kimberly Funk, Marcia Petrochko Bosley, Pat MacNabb. Mary Maher, Joanie Schmalenberger, Marcia Bosley.

II. READING OF THE MINUTES

The June minutes were reviewed by members and approved.

MOTION: A MOTION WAS MADE BY MARCIA TO APPROVE THE MINUTES AND IT WAS SECOND BY DEANA.

III. TREASURER'S REPORT

- o Deposit's to the account in September totaled \$14,170.00
- o Checks and payments for the month totaled \$2,190.93
- o The register ending balance was \$33,867.51
- o The books were audited and reconciled on July 31, 2008.
- o Thus far \$10,400 have been received in Direct Donations.
- o Cindy Kobbe noted that Suzette should be receiving Pay Pal statements on regular intervals, both monthly and quarterly.

MOTION: A MOTION WAS MADE BY MARCIA TO APPROVE THE BUDGET REPORT AND IT WAS SECONDED BY JONIE.

IV. PRINCIPAL'S REPORT

- o The School has had a smooth opening, almost all of the construction trucks are gone, and we are allowed to be back in the building after school hours.

- o The Winter Concerts have been scheduled for December 10th, 16th, 17th and will continue to be held at Hereford High School because of the parking situation.
- o Parent Conferences for the first quarter are schedule for October 16th. Of course parents can schedule a conference at other times if the 16th is an inconvenient date.
- o Career Day has been set for Friday, November 21st. This has been a tremendous success in the past with representation from over 80 different careers. This year's Keynote Speaker will be Debbie Phelps. She will talk to the 7th Graders about Motivation. *One of the parents suggested that this presentation be video taped. Plans are in place to follow-up on this idea.*
- o Report Cards will be distributed on November 17th.
- o The School Improvement Team will be meeting in the near future.
- o Neighbors to the school have complained to Mrs. Walrod about parents parking on their property. Mrs. Walrod requests that parents and visitors do not park on neighboring properties to the school.

V. TEACHER'S REPORT

- o 34 teachers have joined the PTA
- o They inquired about when they would receive their cards. Catherine confirmed they should expect them within the next couple of weeks.
- o All of the teachers enjoyed the Welcome Back Breakfast and were very appreciative.

VI. PRESIDENT'S REPORT

- o HMS PTA received a check from the 7th District PTA for Graul's Receipts for \$90.40.
- o Jennifer Belgin reports:
 - o Receiving 754 members out of 915 families at the school for a participation rate of 85%.
 - o Direct donations of \$18,100 have been received which is 40% of \$50 from 915 families or \$45,750.
 - o 301 out of 915 families have participated toward our goal Direct Donation goal.

VII. VICE PRESIDENT'S REPORT

- o PayPal is up but not running entirely the way it should be. Cindy Kobbe reported that she is working with PayPal to reinstate our 501C3 status. There was a glitch the other year and this is causing a problem within the PayPal system to reinstate HMS's status.
- o The Online Membership Data Register is up and running. We will be able to send e-mail messages to the entire HMS PTA. One problem with this is that

- their current system only allows PTA members within the HMS Zip Codes. Cindy is working with OMDR to enter members who live outside the Zone.
- o The Fall PTA Conference will be held on October 23rd at the Newtown High School in Ownings Mills. The registration deadline is October 17th.
 - o The custodial staff helped hang the new HMS Banner in the front lobby.

VIII. COMMITTEE REPORTS

Volunteer Committee:

- o Joanie reported there have been 196 volunteers this year, many have been parents for field trips but all of these efforts help make the school run smoother.
- o She is looking for a Teacher Appreciation Coordinator.
- o Kelli Holloway has sent notes to all of the teachers to see who might need help.
- o Joanie Schmalenberger sent Thank You Notes acknowledging the volunteers.
- o Joanie also provided a list of volunteers available during American Education Week and Career Day.

Cathy Walrod noted that this has been the most remarkable year for volunteers.

Hospitality Committee:

- o Marcia reported The Welcome Back Breakfast went well.
- o There was good parent support during the Back-To-School sessions and all of the parents seemed appreciative of the ice tea and water offered each of those evenings.
- o The Hospitality Committee is gearing up for American Education Week, and thus far several bakers have volunteer for that week.
- o Marcia also reported the custodial staff has been very helpful during the set-up and clean up during each of these events.

Scholarship Committee:

It is still early in the year so there is nothing to report to date.

IX. NEW BUSINESS

- o Catherine Webb received a request from Mrs. Siegler to attend a conference entitled, "Voices for GT Learners." This conference will be held on October 17th and the cost is \$90.

MOTION: KYM FUNK MOTIONED TO APPROVE THIS EXPENDITURE AND JOANIE SECONDED THE MOTION.

- o Mrs. Nawrocki requested funding to sponsor a Special Presentation for the students. This presentation covers tobacco use, UV detection, steroid use and many other public health topics. The request was for \$297.65.

MOTION: PAT MACNABB MOTIONED TO APPROVE THIS AND MARCIA SECONDED THE MOTION.

- o Fred Doepkins is requesting assistance to purchase software for the Agriscience Lab. He has coordinated the donation of computers from Dell and “one other vendor,” but needs \$6,500 to purchase and install the software from Pre-Engineering, Inc. This software will accommodate the 8th Grade with testing their Tress Designs, the 7th Grade with their Landscaping Projects and the 6th Grade with their Selection and Care for Animals unit.

MOTION: KIM FUNK MADE A MOTION TO APPROVE THIS EXPENDITURE; JOANIE SECONDED THE MOTION.

- o Mrs. MacNabb made a request for new t-shirts for the Running Club. This team competes in several countywide events. There are about 50 runners. The request is for a total of \$180.00

MOTION: MARCIA MOTIONED TO APPROVE THIS REQUEST AND JONIE SECONDED THE MOTION.

X. OLD BUSINESS-

- o No Old Business was presented for discussion.

XI. ADJOURNMENT

- o The meeting was adjourned at 7:20 pm.
- o The next meeting will be held on November 11th at 6 pm.